

**INTERIOR DESIGN EXAMINING BOARD[193G]**

**Adopted and Filed**

**Rule making related to registration and continuing education**

The Interior Design Examining Board hereby amends Chapter 2, “Registration,” and Chapter 3, “Continuing Education,” Iowa Administrative Code.

*Legal Authority for Rule Making*

This rule making is adopted under the authority provided in Iowa Code section 544C.3.

*State or Federal Law Implemented*

This rule making implements, in whole or in part, Iowa Code chapter 544C.

*Purpose and Summary*

The rules in Chapter 2 describe the process for registration. The amendments to Chapter 2 clarify the continuing education requirements for reinstatement of registration and list the fee for a formal wall certificate in the fee section. The rules in Chapter 3 describe licensees’ continuing education requirement as a condition of registration renewal. The amendments to Chapter 3 rescind the definition of “self-directed activity” as the term is no longer used and modify the number of continuing education hours required.

*Public Comment and Changes to Rule Making*

Notice of Intended Action for this rule making was published in the Iowa Administrative Bulletin on June 20, 2018, as **ARC 3841C**. A public hearing was held on July 10, 2018, at 9 a.m. at the Board office, Suite 350, 200 E. Grand Avenue, Des Moines, Iowa. One person attended the public hearing but did not offer comments. No public comments were received. No changes from the Notice have been made.

*Adoption of Rule Making*

This rule making was adopted by the Board on August 6, 2018.

*Fiscal Impact*

This rule making has no fiscal impact to the State of Iowa.

*Jobs Impact*

After analysis and review of this rule making, no impact on jobs has been found.

*Waivers*

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Board for a waiver of the discretionary provisions, if any, pursuant to 193—Chapter 5.

*Review by Administrative Rules Review Committee*

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its [regular monthly meeting](#) or at a special meeting. The Committee’s meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

*Effective Date*

This rule making will become effective on October 31, 2018.

The following rule-making actions are adopted:

ITEM 1. Amend subrule 2.2(1) as follows:

**2.2(1)** It is the policy of the board to ~~mail~~ send to each registrant at the registrant's last-known address a notice of the pending expiration date approximately one month prior to the date the certificate of registration is scheduled to expire. Failure to receive this notice does not relieve the registrant of the responsibility to timely renew the certificate and pay the renewal fee.

ITEM 2. Amend rule 193G—2.3(544C,17A) as follows:

**193G—2.3(544C,17A) Reinstatement of certificates of registration.** An individual may reinstate a lapsed certificate of registration to active registration by doing the following:

1. to 3. No change.

4. ~~Submitting documented evidence of completion of 5 contact hours of continuing education for each year or partial year since the registrant's last renewal year in active status with a maximum of 20 contact hours.~~ 10 continuing education hours, which should have been reported on the June 30 renewal date on which the applicant failed to renew, and 5 continuing education hours for each year or portion of a year of expired registration up to a maximum of 20 continuing education hours. All continuing education hours must be completed in health, safety, and welfare subjects; be acquired in structured educational activities; and be in compliance with requirements in 193G—Chapter 3. The continuing education hours used for reinstatement may not be used again at the next renewal and shall not have been earned more than four years prior to the date of the application to reinstate.

ITEM 3. Amend rule 193G—2.4(544C) as follows:

**193G—2.4(544C) Applications.** Persons applying for initial, renewal, or reciprocal registration shall submit an application on a form provided by the board and shall pay a registration fee of \$275. Certificates issued to registrants with last names beginning with A through K shall expire on June 30 of even-numbered years, and certificates issued to registrants with last names beginning with L through Z shall expire on June 30 of odd-numbered years. An applicant applying for initial, reciprocal, or reinstatement registration within 12 months from the applicant's required renewal date shall pay half of the required fee. An applicant applying for initial, reciprocal, or reinstatement registration more than 12 months from the applicant's required renewal date shall pay the full registration fee.

Type of fee	Amount
Initial registration fee	\$275
Reciprocal registration fee	\$275
<u>Formal wall certificate</u>	<u>\$50</u>
Renewal	\$275
Late renewal fee	\$25
Reinstatement of lapsed registration	\$100

ITEM 4. Rescind the definition of "Self-directed activity" in rule **193G—3.1(17A,272C,544C)**.

ITEM 5. Amend subrule 3.2(3) as follows:

**3.2(3)** A registered interior designer who holds a registration in Iowa for less than 12 months from the date of initial registration shall not be required to report continuing education at the first registration renewal. A registered interior designer who holds a registration in Iowa for more than 12 months, but less than 24 months from the date of initial registration, shall be required to report ~~6~~ 5 contact hours

(with a minimum of 4 contact hours in HSW subjects in a structured activity),<sup>2</sup> earned in the preceding 12 months at the first registration renewal.

[Filed 8/24/18, effective 10/31/18]

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EDITOR'S NOTE: For replacement pages for IAC, see IAC Supplement 9/26/18.